

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

3445 N. CAUSEWAY BOULEVARD, SUITE 700 METAIRIE, LOUISIANA 70002-3758 TELEPHONE 504-838-5267 TOLL FREE 1-866-488-5267 FAX 504-838-5289

Lucy L. McCann Director

NOTICE OF MEETING

There will be a meeting of the LOUISIANA CEMETERY BOARD **on** Thursday, May 18, 2012, 9:00 A. M., 111 Veterans Memorial Boulevard, Heritage Plaza, 18th Floor Conference Center, Metairie, Louisiana.

AGENDA LOUISIANA CEMETERY BOARD May 18, 2012

- 1. <u>Call to order 9:00 A.M.</u>
- 2. Introductions
- 3. Approval of Minutes of Board Meeting October 21, 2011 (TOPIC #1)
- 4. Reports of Officers

Chairman

Vice-Chairman

Secretary/Treasurer (TOPIC #2)

- a) Statement of Operations for year ending December 31, 2011
- b) Louisiana Cemetery Board Cash & Investments as of December 31, 2011
- c) Statement of Operations January through April 2012
- d) Louisiana Cemetery Board Cash & Investments as of April 30, 2012
- e) Louisiana Cemetery Board Budget vs. Actual January through April 2012
- f) 2012 Proposed Budget Amendments

5. Report of Director

Pending Applications for Certificates of Authority / Cemetery Sales & Management Organizations / Renewals

- a) Sand Hill Cemetery Association, Inc., d/b/a Sand Hill Cemetery, Ponchatoula, LA Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status
- b) Garden of Memories of Alexandria, Inc. d/b/a Garden of Memories of Alexandria, Alexandria, LA - Pending Application for Certificate of Authority for the change in ownership
- c) St. John the Baptist Church d/b/a/ St. John the Baptist Cemetery, Crowley, LA Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status
- d) False River Memorial Park, L.L.C., d/b/a False River Memorial Park, New Roads, LA Pending Application for Certificate of Authority for the change in ownership
- e) Christensen Properties, L.L.C. d/b/a DeQuincy Memorial Park, DeQuincy, LA Pending Application for Certificate of Authority for the change in ownership
- f) Jigger Garden of Memories Cemetery Corporation d/b/a Jigger Garden of Memories, Winnsboro, LA – Pending Application for Certified of Authority for the establishment of a new cemetery
- g) Pleasant Valley Missionary Baptist Church d/b/a Pleasant Valley Missionary Baptist Church Cemetery, Loranger, LA Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status

- h) Church of Jesus Christ of Tangipahoa d/b/a Church of Jesus Christ of Tangipahoa Cemetery, Amite, LA Pending Application for Certificate of Authority for the establishment of a new cemetery
- i) Victor Huber & Sons, Inc. d/b/a St. John Cemetery & Hope Mausoleum, New Orleans, LA – Pending Application for Certificate of Authority for the change in ownership
- j) Highland Cemeteries, Inc. d/b/a Highland Cemeteries, Mansfield, LA Pending Application for Certificate of Authority for the change in ownership
- k) St. Luke United Methodist Church, Inc. d/b/a St. Luke United Methodist Church Cemetery, Baton Rouge, LA Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status
- Rose Lawn Development Association, Inc. d/b/a Roselawn Memorial Park, Baton Rouge, LA – Pending Application for Certificate of Authority for the change in ownership (TOPIC #3)

Perpetual Care & Merchandise Trust Funds / Storage Facilities

- a) Oak Lane Memorial Park, L.L.C. d/b/a Oak Lane Memorial Park, Prairieville, LA 2011
 On-site Examination of Perpetual Care Trust Fund
- b) Stewart Enterprises: Lake Lawn Park, LLC d/b/a Lake Lawn Park; S.E. Cemeteries of Louisiana LLC d/b/a Metairie Cemetery; Mt. Olivet Cemetery; St. Bernard Memorial Gardens; & St. Vincent de Paul Cemetery – Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Funds
- c) Roselawn Memorial Gardens, Inc. d/b/a Roselawn Memorial Gardens, Calhoun, LA Status Report regarding On-site Examination of Perpetual Care Trust Fund (TOPIC #4)
- d) Kilpatrick's Rose-Neath Funeral Homes, Crematorium and Cemeteries, Inc. d/b/a Round Grove Memorial Gardens, Shreveport, LA Status Report regarding On-site Examination of Perpetual Care Trust Fund (TOPIC #5)
- e) Forest Park East Associates, Inc. d/b/a Forest Park Cemetery, Shreveport, LA Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Fund (TOPIC #6)
- f) Forest Park West Associates, Inc. d/b/a Forest Park West Cemetery, Shreveport, LA Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Fund (TOPIC #6)
- g) Richwood Gardens, Inc. d/b/a Richwood Gardens, Monroe, LA Status Report regarding On-site Examination of Perpetual Care Trust Fund (TOPIC #7)
- h) Woodlawn Mausoleum, Inc. d/b/a Woodlawn Mausoleum, Ferriday, LA Status Report regarding On-site Examination of Perpetual Care Trust Fund

Consumer Complaints

Mausoleums or Similar Structures

Applications for Pre-Construction Sales Projects (TOPIC #8)

a) Grace Cemetery Association, Inc. d/b/a Grace Memorial Park, Plaquemine, LA – Garden Mausoleum Addition.

- b) St. Gabriel Catholic Church d/b/a St. Gabriel Cemetery, St. Gabriel, LA Garden Mausoleum Phase 3
- c) St. Eloi Roman Catholic Church d/b/a St. Eloi Cemetery, Theriot, LA Garden Mausoleum of the Resurrection Phase 3
- d) Assumption of the Blessed Virgin Mary Church d/b/a Assumption Catholic Cemetery, Plattenville, LA Garden Mausoleum No. 3
- e) St. Joseph Roman Catholic Church d/b/a St. Joseph Cemetery, French Settlement, LA Garden Mausoleum No. 3
- f) Town of Berwick d/b/a Berwick Memorial Cemetery, Berwick, LA Garden Mausoleum No. 5
- g) St. Alphonsus Roman Catholic Church d/b/a Catholic Cemetery of Maurice, Maurice, LA Garden Mausoleum Phase VI
- h) Diocese of Houma/Thibodaux d/b/a St. Joseph Cemetery, Thibodaux, LA Mausoleum Addition Phase VIII
- i) Westlawn Cemeteries, L.L.C. d/b/a Westlawn Memorial Park, Gretna, LA Redeemer Mausoleum Phase I
- j) The Congregation of St. John Francis Regis Roman Catholic Church d/b/a St. John Francis Regis Church Cemetery, Arnaudville, LA Garden Mausoleum Phase 8
- k) St. Augustine Roman Catholic Church d/b/a St. Augustine Cemetery, Basile, LA Garden Mausoleum
- Our Lady of the Sacred Heart Roman Catholic Church d/b/a Our Lady of the Sacred Heart Roman Catholic Church Cemetery (New), Church Point, LA – Garden Mausoleum

6. Ratification of Certificates of Authority issued

2011 Non-Exempt (New/Transfers):

a) #11-516 - Walters Funerals, L.L.C. d/b/a Greenlawn Memorial Gardens, Lafayette, LA

2012 Non-Exempt (New/Transfers):

a) #12-508 - Miracle Deliverance Church, Inc. d/b/a Miracle Deliverance Memorial Park, Sulphur, LA

2012 Non-Exempt (Renewals):

a) #12-001 - #12-507

2012 Cemetery Sales Organizations (Renewals):

a) #CSO-12-01 - #CSO-12-07

2012 Cemetery Management Organizations (Renewals):

a) #CMO-12-01 - #CMO-12-06

Exempts (New):

- a) #1295E Elvin Shannon Pace Heirs d/b/a Shannon Family Cemetery, Walker, LA
- b) #1296E Heirs of Sam & Rachel Pate d/b/a Pate Family Cemetery, Lettsworth, LA
- c) #1297E Eddie David Jones d/b/a Jones Family Cemetery, Ferriday, LA
- d) #1298E Mearn Tanner d/b/a Tanner Family Cemetery, Greensburg, LA

- e) #1299E Robert Turner Barnes d/b/a Barnes and Bark Family Cemetery, Starks, LA
- f) #1300E St. Charles Avenue Presbyterian Church d/b/a Columbarium of St. Charles Avenue Presbyterian Church, New Orleans, LA
- g) #1301E Willard T. Gibson d/b/a Gibson Family Cemetery, Bogalusa, LA
- h) #1302E Harry Lee West d/b/a West Family Cemetery, Chataignier, LA
- i) #1303E James E. Allen d/b/a Allen Family Cemetery, Kentwood, LA

7. On-Site Examinations performed since last Board Meeting

Perpetual Care (4) - Merchandise Trust Funds (1)

Pending SCI Examinations – Perpetual Care (8) – Merchandise Trust Funds (5)

8. Reports of Committees

Executive Committee

Administrative Committee

- a) Tri-State Cemetery Conference, July 29-31, 2012, New Orleans, Louisiana
- b) North American Death Care Regulators Association (DCRA) Conference September 16-19, 2012 Ann Arbor, Michigan
- c) Review of revised/amended applications and forms: (TOPIC #9)
 - I. Application for Certificate of Authority
 - II. Application for Certificate of Authority for Publicly Owned Cemeteries
 - III. Application for License as a Cemetery Sales Organization / Cemetery Management Organization
 - IV. Application to Determine Exempt Status
 - V. Exempt Application for Certificate of Authority
 - VI. Application for Family Burial Ground
 - VII. Application for Pre-Construction Sales Project

Legislative Committee

a) Status Report - 2012 Legislative Session (TOPIC #10)

Rules and Regulations Committee

a) Status Report

Examination & Inspection Committee

9. Old Business

- a) Forest Park East Associates, Inc. d/b/a Forest Park Cemetery, Shreveport, LA & Forest Park West Associates, Inc. d/b/a Forest Park West Cemetery, Shreveport, LA Status Report regarding Consent Agreement and maintenance issues (TOPIC #11)
- b) Alexandria Garden of Memories, Inc. Status Report regarding Order issued in Administrative Hearing #2008-002
- c) Evangeline Memorial Park Incorporated d/b/a Evangeline Memorial Park, Ville Platte, LA Status Report regarding Order issued in Administrative Hearing #2010-001

d) Oak Lane Memorial Park, L.L.C. d/b/a Oak Lane Memorial Park, Prairieville, LA – Status Report regarding Consent Agreement issued in settlement of Administrative Hearing #2011-002 (TOPIC #12)

10. New Business

- a) Discussion regarding Louisiana Uniform Electronic Transactions Act ("LUETA") and cemetery records (TOPIC #13)
 - I. Stewart Enterprises, Inc. ("SEI"), New Orleans, LA
 - II. Rose Lawn Development Association, Inc. d/b/a Roselawn Memorial Park, Baton Rouge, LA
- b) Public Comment

11. <u>Executive Session</u>

12. Adjourn